

**AGENDA  
REGULAR SESSION  
HIGHLAND CITY COUNCIL  
CITY HALL, 1115 BROADWAY  
TUESDAY, FEBRUARY 16, 2021  
7:00 PM**

**NOTE: Mayor Michaelis has determined that, due to the global pandemic and state disaster declaration, in-person meetings are not practicable or prudent at this time. As a result, this meeting will be conducted via phone conference, as part of COVID-19 response.**  
**Please see page 3 of this agenda for instructions for submitting public comments and for monitoring the meeting.**

**CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:**

**MINUTES:**

**MOTION** – Approve Minutes of February 1, 2021 Regular Session (attached)

**PROCLAMATION:**

Mayor Michaelis will read a document proclaiming the week of February 20-27, 2021 as FFA Week.

**PUBLIC FORUM:**

A. Citizens' Requests and Comments:

1. Illinois Trekkers – A Walk in Highland - Special Event Application

**Anyone wishing to address the Council on any subject may do so at this time.  
Please come forward to the microphone.**

B. Requests of Council:

C. Staff Reports:

**NEW BUSINESS:**

- A. **MOTION** – Approve Reappointment of Stephen Thiems and Clifton Couch to the Cemetery Board of Managers (attached)
- B. **MOTION** – Approve Reappointment of Brad Kohlbrecher, William Blechenger, and Craig Korte to the Silver Lake Commission (attached)
- C. **Discussion** – Staff Seeks Direction on Partnership with Harrison Edwards to Design a Supplemental Logo for use in City's Marketing & Economic Development Activities (attached)
- D. **MOTION** – Approve Notice of Municipal Letting, Bid #PW-02-21 for Purchase of a New Asphalt Hotbox (attached)
- E. **MOTION** – Bill #21-18/ORDINANCE Annexing Certain Territory to the City, Owned by Steven R. Kloss and Cecilia M. Kloss (attached)
- F. **MOTION** – Bill #21-19/ORDINANCE Approving Rezoning of Property Adjacent to 135 Poplar Street from R-1-C, Single-Family Residential, to I, Industrial (PIN 02-1-18-33-00-000-016.006) (attached)

**Continued**

- G. **MOTION** – Bill #21-20/RESOLUTION Engaging the Services of WM Financial Strategies, as Financial Advisor, and Gilmore & Bell, P.C., as Bond Counsel, in Connection with the Refinancing of the City’s General Obligation Sewerage System Bonds (Alternate Revenue Source), Series 2013 (attached)
- H. **MOTION** – Bill #21-21/RESOLUTION Making Separate Statement of Findings of Fact in Connection with an Ordinance Granting a Special Use Permit for a Drive Through at 12571 State Route 143 (PIN 02-2-18-32-02-201-005) (attached)
- I. **MOTION** – Bill #21-22/ORDINANCE Granting Special Use Permit to Frey Coffee, LLC, to Operate a Drive Through Establishment in the “C-3” Highway Business Zoning District at 12571 State Route 143 (PIN 02-2-18-32-02-201-005) (attached)
- J. **MOTION** – Bill #21-23/RESOLUTION Making Separate Statement of Findings of Fact in Connection with an Ordinance Granting a Special Use Permit for a Place of Public Assembly at 1412 9<sup>th</sup> Street (PIN 01-2-24-05-08-203-013) (attached)
- K. **MOTION** – Bill #21-24/ORDINANCE Granting Special Use Permit to St. Paul Catholic Church, on Behalf of Catholic Pastoral Center, Springfield, IL, to Operate a Place of Public Assembly at 1412 9<sup>th</sup> Street, Located Within a “C-2” Central Business Zoning District (PIN 01-2-24-05-08-203-013) (attached)
- L. **MOTION** – Bill #21-25/RESOLUTION Approving and Authorizing the Execution of an Assignment of the Redevelopment Agreement Between City of Highland, TJO Holdings, LLC, and Bank of Springfield (attached)
- M. **MOTION** – Bill #21-26/ORDINANCE Approving Renewal of Pool Rental Agreement with St. Joseph’s Hospital, of the Hospital Sisters of the Third Order of St. Francis for the One-Year Term from March 1, 2021 through February 28, 2022 (attached)
- N. **MOTION** – Bill #21-27/RESOLUTION Authorizing Application for Park Enhancement Program Funding from Madison County Parks and Recreation Commission (attached)
- O. **MOTION** – Bill #21-28/RESOLUTION Approving Owner Change Order #4 on Public Safety Building Construction Project Related to the Metal Roof and Access Control Hardware (attached)


**REPORTS:**

- A. **MOTION** – Approve Warrant #1189 (attached)

**EXECUTIVE SESSION:**

The City Council may conduct an Executive Session pursuant to the Illinois Open Meetings Act, only after citing the OMA exemption(s) allowing such meeting.

**ADJOURNMENT:**

	Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Breann Speraneo, ADA Coordinator, by 3:00 PM on Tuesday, February 16, 2021.
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**BE ADVISED this is a public meeting conducted in accordance with Illinois state law and may be recorded for audio and video content. City reserves the right to broadcast or re-broadcast the content of this meeting at City's sole discretion. City is not responsible for the content, video quality, or audio quality of any City meeting broadcast or re-broadcast.**

**Directions for Public Monitoring of Highland City Council Meetings:**

In an effort to protect as many individuals as possible, including the leaders of our communities statewide, Governor J.B. Pritzker has issued a number of directives, one of which was to suspend the provisions of the Illinois Open Meetings Act (5 ILCS 120), requiring or relating to in-person attendance by members of a public body. Specifically, (1) the requirement in 5 ILCS 120/2.01 that "members of a public body must be physically present;" and (2) the conditions in 5 ILCS 120/7 limiting when remote participation is permitted, are suspended. Public bodies are encouraged to postpone consideration of public business where possible. When a meeting is necessary, public bodies are encouraged to provide video, audio, and/or telephonic access to their meetings to ensure members of the public may monitor the meeting, and to update their websites and social media feeds to keep the public fully apprised of any modifications to their meeting schedules or the format of their meetings due to COVID-19, as well as their activities relating to COVID-19.

In following this directive, the City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

**618-882-5625**

Once connected, you will be prompted to enter a conference ID number.

**Conference ID #: 867900**

This will allow a member of the public to hear the city council meeting. **Note:** This is for audio monitoring of the meeting, only. Participants will not be able make comments.

Anyone wishing to address the city council on any subject during the Public Forum portion of the meeting may submit their questions/comments in advance via email to [lhediger@highlandil.gov](mailto:lhediger@highlandil.gov) or, by using the citizens' portal on the city's website found here: [https://www.highlandil.gov/citizen\\_request\\_center\\_app/index.php](https://www.highlandil.gov/citizen_request_center_app/index.php).

Any comments received prior to the end of the "Public Forum" portion of the meeting, will be read into the record.